

Pawlet Public Library
Monthly Meeting of Board of Trustees
MINUTES

March 8, 2023

Present: Trustees in attendance: Harley Cudney, Grace Larson, Heather Lund, Kathryn Lawrence, Joni Lee

Lyndsi Barnes, Library Director

Community Members: None

Call to Order: 6:00 Harley calls to order

Post-Town Meeting 2023 Election of Officers: Harley motions to renew the current officers of Kathryn as Treasurer, Grace as Secretary, and Harley as Chair. Kathryn seconds, all agree.

Review of February Minutes: Heather motions to approve, Harley seconds, all agree.

Treasurer's Report:

- Kathryn reports that there is no specific update, but that several generous donations, including a legacy gift, have been gifted and will be included in the next treasurer's report.
- We have a new account and credit card with Berkshire Bank, and the M&T account is in the process of closing.
- There is a discussion of the program budget – both income and expenditures are overbudget in certain areas, but that is how the accounting works and as long as they balance each other out it's a legitimate way to spend funds, with all expenditures properly allocated.
- Also, underspent categories do not roll over to the following year – the budget is made and submitted every year.
- For payment of Celeste (Pawlet Tech Time), the town pays her, and the library reimburses the town.

Director's Report:

- Youth guitar workshop is scheduled through March.
- Yoga has been successful and popular, with about 6 regulars per class, with drop-ins as well. Having a card system (where patrons pay for a certain number of classes up front) is working well. No-one who can't pay will be turned away, but revenue is better with this.
- Story time with Nina is also successful, with about 8 kids and 6 adults, and will continue.
- Pawlet tech time is doing well, with about 4 patrons per session.
- Second Seed Saturdays (11am) will begin April 8, and run through September. Lyndsi has set up volunteer presenters, nearly all have been scheduled.
- Spark Connecting Community grant has been applied for, this will be for the yoga program.
- VT Dept of Libraries Summer Program grant application has been submitted.

- ALA LTC Accessible Small and Rural Communities grant application has been submitted, this would be for the accessibility Loop System.
- Grant from the VT Community Foundation for improving the library website has been applied for, this is a no-match grant. Lyndsi is also following up with a potential photographer to help with this.
- Lyndsi is working on setting up a Pawlet Library monthly newsletter, to be sent to patrons and donors. She is also working on setting up a Literary Figures talk series, probably focusing on YA books.

New business:

- Harley and Lyndsi will meet to discuss Capital projects and applying for an access grant, starting with an initial application soon. If awarded, the library raises funds (through grant), and needs only Select Board approval, not a town-wide vote. Harley has spoken with the grant administrators and reports that they are looking for a “shovel-ready” project, and that because of the median age of the town Pawlet is considered a “disadvantaged community” and therefore a good candidate for an accessibility grant.
- Wednesday March 15, 6-7pm Lyndsi has organized a meet and greet for the community to meet Nina (the new Community Coordinator) and discuss the Pawlet Volunteer Network.
- The Library Board Meeting time will be changed to 5:30pm on first Tuesdays, so as to not conflict with Select Board meetings. Lyndsi will update the library website, and Harley will contact the Town Clerk and the coordinator of the Pawlet Town Newsletter email.
- Kathryn has been in touch with the contractor for the new bookshelves, and he expects to complete them by the end of March.
- Building repair update – Harley has been in touch with Bob Morlino, who says the attic accessibility is tenuous, but since the roof has been repaired at this point what we need to do is repair the flaking ceiling (in both the children’s room and the media room).
- Book Sale dates are the 29th and 30th of July.

7:06pm Kathryn moves to adjourn, Joni seconds, all agree.

Next meeting April 4, 2023, 5:30pm at the library