

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

October 4, 2022

Present: Trustees attendance: Kathryn Lawrence, Harley Cudney, Grace Larson

Absent: Sue LaPorte, Diane Mach

Also: Lyndsi Barnes, Library Director

Public Comment: None

Community Members: None

Call to Order: 6:02 Kathryn calls to order

Public Comment: None

Review of Operating Norms: Harley moves to not read operating norms, Grace seconds, all agree

Review of September Minutes: Harley motions to approve, Kathryn seconds, all approve

Agenda: Grace motions to approve the October Agenda, Kathryn seconds, all approve

Kathryn gives the Treasurer's report, including sums in the checking account as of the end of September.

- Kathryn will figure out the login for the Vermont Community Foundation to verify that amount
- The basket raffle unofficial amount is \$6,250, exceeding the goal of \$6,000 (numbers will be finalized once final deposits are made)
- Next up will be the annual appeal (goal of raising \$10,000), for which letters should be sent out before Thanksgiving. Lyndsi will put the letters together if a Community Coordinator isn't hired in time, and board members will help with stuffing envelopes/personalizing letters.
- The question of changing banks was raised – Harley motions that we should explore changing banks (including a credit card), Grace seconds, all agree. Kathryn will talk to Julie Mach (town treasurer) to see if we can use the same bank as the town.

Director's Report:

- Lyndsi gives an overview of current and upcoming events and programs
 - o 7 children are participating in the after school guitar lessons
 - o The Freddi Shehadi concert will take place Friday, board members are encouraged to help with setup, concessions, etc.
 - o Adelle is coordinating the Halloween Parade

- Additional books for the community book discussion have been ordered through the interlibrary loan program, this is in collaboration with the Pawlet Church.
- An art opening and a recital for the art and music programs will happen in November
- Lyndsi has applied for the Storytelling Grant, and will hear back about it by November 1
- Community Resource Coordinator – The job was offered to a candidate but scheduling didn't work out, so Lyndsi will re-post the job
- Celeste Kreel from BRSU has agreed to teach a Saturday tech class funded by the Digital Literacy Project (formerly known as the Tech Tuesday Project). The library has the grant funds, payment for classes will go through the town.

Unfinished Business: None

New Business:

- There is an opening for a new board member, as well as new Chair. Harley motions to nominate Heather Lund as a new board member and bring this nomination to the Select Board for approval, based on Lyndi's recommendation. Kathryn seconds, all agree. If the Select Board approves of Heather, Harley will contact Diane as current chair so she can contact Heather.
- The board will vote on a new Chair in the November meeting.
- The Vermont Department of Libraries has offered to convene a special meeting for a board of trustees training session seeing as there are three new members. This is tentatively scheduled for November 12th.

The Board picked 18 raffle winners for the Fall Raffle, who will be notified.

Public Comments: None

Meeting adjourned at 7:42.

Next Meeting November 1, 6 pm