

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

July 12, 2022

Present: Trustees attendance: Sue LaPorte, Jacki Becker, Diane Mach, Kathryn Lawrence, Harley Cudney

Absent: None

Public Comment: None

Community Members: Adelle Santwire, Jeanine Seitze, Jed Rubin

Library Director: Lyndsi Barnes

Call to order: 5:59 pm-Diane opened the meeting with a call to order.

Public comment: None

Review of Operating Norms: The meeting began with Diane reading the Operating Norms.

Motion made to approve June minutes by Diane, seconded by Kathryn

Motion to approve July agenda by Sue, seconded by Diane

Book Sale Update: Publicity update given, see spreadsheet- Adelle also boosted the Facebook Flier for 3 weeks--\$50. Many posters have been distributed, Harley can do a few more. Decision not to purchase space in News Guide confirmed.

Sorters 650 boxes of books are sorted and ready for movers. Harley enjoyed his sorting experience. Wednesday. Come with trucks and dollies at 5 pm at Jed's. (Tuesday there will be table moving between the library and the school.) Set up tables Wednesday-volunteers are set for that. Jeanine and Jed will make map of where books go. Board members requested to be available Wednesday eve at school. Enough volunteers and trucks are scheduled for Wednesday.

Thursday-set up. 8 am set up. Anticipate completion and no set up needed Friday.

Friday-sorters will do walk through.

Saturday-cashiers-Kathryn needs 5 change boxes and will determine what she needs for cash. Needs to set up the Square for credit cards. Adding a request for the change to the warrant. Kathryn will contact volunteers to ask for confirmation of their preferences as far as being cashiers.

Sunday-Fill a bag for \$5. Packing up starts at 2. 6th grade students and staff scheduled for that.

Monday-Discover books will pick up left over books. Harley will contact them with numbers left. Kathryn will tip the driver from cash. Monday take down----Volunteers should be available at 8:30.

Food: Pizza/soda/water -Wednesday

Luncheon Thursday—14 people. Sorters request premade sandwiches, consider Wells Village Store or Mach's.

Friday-no food needed

Saturday-provide lunch: Sandwiches and chips, dessert

Sunday: Ice cream for kids. Lyndsi will bring 3 pies

Monday: Muffins (coffee and water available throughout set up to take down)

Treasurer's Report: Diane reviewed Kathryn's report. Need to further discuss "Donor Snap". We want to continue Zoom subscription.

Director Report: See report-Adult and Children's programs reviewed. Lyndsi voicing that she would like presence of board members at programming.

Lyndsi has applied for an additional new grant-Vt Dept. of Libraries.

YA Project-Lyndsi's initiative to increase young adult use of library. Very exciting outreach to area High Schools.

Library use, see report.

Andre will continue to do Tech Tuesday, Sara is heading that up.

Fall Raffle: Coming up quickly after book sale. Sara needs notification of items no later than August 15th. Sara to please provide popularity of items so board knows what is worth donating or requesting. Also need a new letter on letterhead from Sara to provide to businesses.

New Business: Mentioned that there is not a sign directing others to the village/library. Is this part of the transportation work? May be a larger town discussion. Lyndsi questions if free sign may be available as a historic site.

Unfinished Business: none

Public Comments: None

Reflection of Norms: Read by Diane.

Meeting adjourned @ 7:37

Next Meeting August 2nd, 6 pm