

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

November 2, 2021

Present: Trustees in attendance: Jacki Becker, Diane Mach, Kathryn Lawrence, Sue Laporte

Absent: Marty Kravitt

Public Comment: None

Community Members: Harley Cudney

Library Director: Lyndsi Barnes

Call to order: 5:59 pm-Diane opened the meeting with a call to order.

Public comment: None

Review of Operating Norms: The meeting began with Diane reading the Operating Norms.

Motion made to approve October by Diane, seconded by Sue

Motion to approve October agenda by Diane, seconded by Kathryn

Treasurer's Report: Reviewed report. Kathryn is investigating the process to obtain the reports. Lyndsi is seeking info on how each of the funds could be used.

Lyndsi updated Kathryn on received checks and discussed the process. Julie, Lyndsi and Kathryn will meet to review process.

Discussing a stipend for Adelle covering the library during transfer of director duties to Lyndsi. Request a bonus and put in warrant. \$350.00 Motion Proposed by Diane, seconded by Kathryn. All in favor.

Need to build the budget for 2022-2023 by middle of November.

Director Report: See report-

Grant for new computers was received, awaiting the monies and Andrew Wald will assist in installing and transferring information. Awaiting the Windham Foundation grant.

Regarding ARPA funds-Digital Literacy may be a place we can direct funds, including Sarah's work. Infrastructure of building may also fit the guidelines.

Discussed Annual Appeal and not including a dollar amount. We need to be socially conscious and aware of our neighbors.

Need to dispose of various items. Laminator could go on marketplace or FPF. Sue will take a trip to the transfer station.

Connectors Report: Read by Lyndsi

Unfinished Business: Lyndsi attended virtual seminar on policies and procedures by State of Vermont.

New Business: Looking at programming in the midst of the pandemic.

December 11th Family Celebration-will be an outdoor celebration of some sort.

Regarding budget development: Lyndsi would like to see a salary increase included.

Hours changed-need to run that by the select board.

Lyndsi will be away December 15th—Jan 5th. Need as much coverage as possible. Will discuss with Sarah and Adelle initially, then may need to rely on volunteers. Lyndsi is responsible for getting coverage.

Public Comments: None

Reflection of Norms: Read by Diane.

Meeting adjourned @ 7:56

Next Meeting December 7, 6 pm