

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

July 6, 2021

Present: Trustees in attendance (virtual mtg): Jacki Becker, Kathryn Lawrence, Sue LaPorte, Marty Kravitt

Absent: Diane Mach

Library Director: Mary Lou Willis-absent; Adelle Seamans standing in

Visitor: Janine Sietz, Jed Rubin, Linda Welch ,

Call to order: 6:00 pm-Sue opened the meeting with a call to order.

Public comment: None

Review of Operating Norms: The meeting began with Sue reading the Operating Norms.

Motion made to approve June minutes by Sue, seconded by Kathryn.

Motion to approve July agenda by Sue, seconded by Marty .

Treasurer's Report: Kathryn reviewed accounts. We are at the end of the year. Slightly under income wise-the surplus is reflected in the budget, Kathryn will review. Spending is under budget and we have a surplus. See report for specifics. Entering a new year in good financial condition. Annual fund results again reviewed—significant increase in # of Donors as well as finances.

Book Sale Discussion: Janine-No more book donations being accepted. Facebook and FPF notices. Sue continues to take trash.

Need 30 library tables and supplies moved Wednesday night.

List of needs for volunteers.

Wed night: movers/trucks/trailers need food—Kathryn will order and pick up Pizza, Sue will get water/ice

Thurs and Friday 9- set up (need cash box by Thursday)set up, Need Food—Board supplies

Sat --Taken care of by regulars---will provide order out food for staff

Sun --Taken care of by regulars Need volunteers to pack up (6th grade) Need Ice Cream as reward-10-15 kids Can we use the freezer.

Monday.-need volunteers for packing up and return the tables and supplies Need food Pastries for 6?

Eliminate Childrens' cashier

Consider FPF and facebook notice looking for volunteers-for all needs-check with Board Chair

Discover will pick remaining books up Monday.

Jed and Linda will put Burma Shave signs up ASAP.

Jacki will recheck with Frank Crane on Banners. Jed will manage placement.

Posters handout—Marty-Manchester

Kathryn—Rutland

Jed—East Dorset, Rupert, West Rupert, Sheldon's, Fair Haven, Pawlet

Jacki—Wells, Middletown, Danby

Adelle—West Rutland, Fair Haven, Poultney

Janine-Granville

Ask Diane to get permission for food truck, then make calls. If we can not get a truck, will provide water for public.

Director's Report

Adelle standing in for Mary Lou. Reviewed the written report, the programs, etc

Dinner Auction. The September Fundraising Auction will be virtual. Sue and Sarah will begin work on this. Continue with items valued at \$100 or over.

Grants reviewed—

Community Connector Salary: may need to make a request of the town for next year.

Re-opening: Community groups may use the building.

Mary Lou has reduced hours as of 7/1.

Community Connector's Report: Mailers on the Volunteer Network have gone out as well as additional marketing.

Policies: We will review next meeting when Mary Lou is present.

Unfinished Business: None

New Business: Front steps question brought up by Marty. Diane has been speaking with the town.

Public Comments: None

Reflection of Norms: Read by Sue.

Meeting adjourned @ 7:09

Next Meeting July 13, 6 pm

