

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

February 2, 2021

Present: Trustees in attendance (virtual mtg): Jacki Becker, Kathryn Lawrence, Sue LaPorte, Diane Mach, Marty Kravitt **Absent:** none

Library Director: Mary Lou Willis

Visitor: Linda Welch

Call to order: 6:00 pm- opened the meeting with a call to order.

Public Comment: None

Review of Operating Norms: The meeting began with Sue reading the Operating Norms.

Motion made to approve January minutes by Sue, seconded by Diane.

Motion to approve February agenda by Kathryn, seconded by Jacki.

Treasurer's Report: Reviewed account totals. Continue to await 4th quarter numbers for accounts with Vermont Community Foundation. Expenses are in line. Some difficulty in getting VISA bills paid on time due to process that involves staff and boards of both Library and Town Office. There are approval processes with the Select board and Kathryn and Mary Lou are working with Town Office on possible solutions for credit card payment. As part of annual review of investments, Kathryn noted that investments with VCF are earning considerably more than bank savings accounts or bank CDs.

Director's Report: Adult public programs difficult to predict when we can resume with pandemic. Other libraries also don't seem to be scheduling in person at this time. Perhaps virtual opportunities, Mary Lou will continue to research.

Book Sale: Continue to be questions around the possibility of this happening in July. Discussion about doing later in year. Will people be interested in being in a crowd? School will be in session later, can they accommodate? Information will be gathered from the school as well as from Jed and his team and decision will be revisited at March meeting.

Children's program is scheduled in Feb-March, and group is full. Catherine is willing to add an additional session to the second offering in April-May and open to more students.

Mary Lou updated group on grant status, as well as Sarah's work with transportation committee. She will now focus on the Volunteer Network initiative. Mary Lou is working on her annual report for Vermont State Libraries due on Feb. 26th.

Circulation is holding steady, as well as interlibrary loans.

Annual letters sent for overdue items. There is a longstanding book club focusing on Classics. Mary Lou is looking at that collection to benefit that group as well as the community. Linda Welch is assisting with this work. Book orders have been placed but are taking longer than usual.

Community Connector's Report

Mary Lou read Sara's report. Excitement around the Volunteer Network project. Sarah is researching option for online donations for the library as well.

Annual Appeal: Very successful.

Phase III opening: Group decided that we will continue at current levels.

New Business: none

Public comments-none

Reflection of Norms-read by Diane.

Meeting adjourned @ 6:52

Next Meeting March 2, 6 pm