

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

January 5, 2020

Present: Trustees in attendance (virtual mtg): Jacki Becker, Kathryn Lawrence, Marty Kravitt, Sue LaPorte, Diane Mach **Absent:** none

Library Director: Mary Lou Willis

Visitor: Linda Welch, Sara Young

Call to order: 6:07 pm-Sue opened the meeting with a call to order.

Public Comment: None

Review of Operating Norms: The meeting began with Sue reading the Operating Norms.

Motion made to approve December minutes by Marty, seconded by Sue

Motion to approve January agenda by Jacki, seconded by Kathryn

Treasurer's Report: Reviewed account totals. End of year numbers expected end of January. Annual appeal data to be shared later in meeting. Expenses are in line.

Director's Report: Adult public programs discussed with consideration of pandemic guidelines. Mary Lou presented the multiple possibilities. It is difficult to know what agencies will be functioning at what level in the upcoming months. Do we want to consider developing virtual programs, possibly piggyback on existing programs? Mary Lou will research the possibilities and needs around virtual offerings and continue along with the in-person programs at this time-continue to ponder.

Children's programs: Thanks to Diane for her work around the Pawlet lights scavenger hunt. 12 families with 30 children. Very well received. Loans of snowshoes and sleds took place as well. Tentative plan to resume with Catherine Hunter in February for her children's programming. Will advertise through school and with previous attendees. The same consideration with the literacy work and some scavenger hunts around birding and animal tracks. Will move forward with August 5-day offering for grade school children and plan on Halloween event.

Annual Fund Appeal: Sara presented results. Discussion ensued regarding the changes put in place this year with the annual fund appeal such as personalized notes, specific ask amounts, reaching out to new givers with resources. 23 new donors and 20 plus returning donors. Total as of today \$7760—stretch goal of \$10,000. We may want to develop the ability to accept online donations for future years.

American Library Association grant for \$3,000 was awarded! This, combined with other sources, including town funds, will cover Sara's time. Mary Lou plans to reach back out to Lyman Orton to consider matching the ALA grant up to \$2500. Sara will be working on the Grant project (Volunteer Network), as well as with the transportation committee work. Asset mapping of resources in the community will also be addressed. Sara's work is on target with the strategic plan goals.

Circulation of library materials holding steady and picking up.

Community Connector's Report

Excitement around the Volunteer Network project! Goals:

- Document what each community organization needs for volunteers.
- Asset mapping of town resources.
- Publicizing the offering.

Sara will be connecting with other towns people as to how best to reach new community members.

Transportation Committee work: \$30,000 VTran grant awarded for focus study attentive to the problematic intersection in center of town. Rutland Regional Planning Commission partnership. This is likely a five-year project and will need town input prior to the finalized plan.

Annual Appeal-see Director's Report and report document.

Phase II Reopening: Group decided that we will continue at current levels.

New Business: none

Public comments-none

Reflection of Norms-read by Sue.

Meeting adjourned @ 7:09

Next Meeting February 2, 6 pm