

Pawlet Public Library  
Monthly Meeting of Board of Trustees

MINUTES

November 3, 2020

**Present:** Trustees in attendance: Diane Mach, Jacki Becker, Kathryn Lawrence Absent: Marty Kravitt, Sue LaPorte

Library Director: Mary Lou Willis

Visitors: Jed Rubin, Janine Seitz

**Call to order:** 6:00 pm-Diane opened the meeting with a call to order.

**Public Comment:** None

**Review of Operating Norms:** The meeting began with Jacki reading the Operating Norms.

Motion made to approve July minutes by Diane, seconded by Kathryn

Motion to approve August agenda by Kathryn, seconded by Diane

**Treasurer's Report:** Awaiting Vt. Community Foundation Report Account review. With the current COVID-19 situation, we are experiencing low expenses with high revenue from the on-line raffle.

Executive Session: 6:09-6:35, no decisions made

Motion to approve the budget by Diane, seconded by Kathryn

Motion made to present the budget to the Select board made by Diane, seconded by Kathryn

**Director's Report**

Director recommended cancellation of Holiday Tea. Board supports decision.

Review of Children's Halloween Event. Went very well with 40 children and 40 adults attending. COVID-19 guidelines were adhered to.

Wednesday Program is underway with school and homeschool children-it is felt that the library is doing well serving children given the current situation.

Annual Fund appeal was discussed and will be kicked off by the Eblings. The goal is \$10,000,00 to maintain revenue consistent with last year.

Mary Lou working on a grant from the American Library Association

Mary Lou has been invited to be a presenter via Webinar with a Library group in Wisconsin to discuss the Community Connector Program.

**Community Connector's Report:** Sara continues to work with the Transportation Advisory Group and the Rutland Regional Planning Commission around a study of Vermont Rte. 30 at the village intersection. The role of the CC is to connect groups such as these, who will then proceed with the work identified.

**Book Sale:** Jed's barn is closed for donations until April. Approx. 300 boxes have been sorted and covered with plastic. Arrangements will be made for disposal of unwanted books/cardboard etc. with Rutland County Solid Waste.

Goal will be for 800 boxes of books. Strong volunteers will be needed when time to move the books.

Communication with Select Board regarding the maintenance issue with the Library. Diane shared the email regarding the Library Grounds/Stairs and roof guards-these are town property so Select Board responsibility.

**Work Calendar:**

Submit budget to Select Board, will have a request to general fund

Board succession: Marty is nominating chair. It is time for consideration of continuing terms, positions

Mary Lou will write a summary for the Town Report for board to approve.

**New Business:** Holiday "Pawlet -Light up the Town" Diane is working on this project and will reach out for volunteers. Consideration of a hayride, scavenger hunt, etc., but need to keep social distancing guidelines in mind, which are constantly changing.

**Public comments**-none

**Reflection of Norms**-read by Diane

Meeting adjourned @ 7:02

Next Meeting December 1, 6 pm at Library