

Pawlet Public Library
Monthly Meeting of Board of Trustees
MINUTES
August 4, 2020

Present (Meeting took place virtually on Zoom platform): Trustees in attendance: Diane Mach, Susan LaPorte, Marty Kravitt, Jacki Becker, Kathryn Lawrence

Library Director: Mary Lou Willits

Visitors: none

Call to order: 6:08 pm-Diane opened the meeting with a call to order.

Public Comment: None

Review of Operating Norms: The meeting began with Mary Lou reading the Operating Norms.

Motion made to approve July minutes by Diane, seconded by Marty

Motion to approve August agenda by Diane, seconded by Kathryn

Treasurer's Report: No report for second quarter VCF, Kathryn will email out when available.

\$5000 Vermont Humanities Council grant received and deposited in July. AARP grant pending

Director's Report: Mary Lou

- Summer reading program: 10 registered, 7 on waiting list. Discussion for second session. 1st week will be in person with all precautions in place. Repeat after 1 week break, decision for in house or curbside as time nears.
- Grant money: \$5000 Covid Grant deposited-set aside for CC salary
 - \$2000 AARP Community Action Grant pending. This will allow focus on the transportation piece of the Town Plan with Rutland Planning Commission.
 - Mary Lou looking into request to Lyman Orton.
- Personnel Policy is being revised –many pieces to address.
- Facilities-we need a facility plan to assure furnace, air, fire inspection etc. Need to further discuss
- Community Connector report (Mary Lou updated in Sara's stead) Sara met with Devon from the Vt Agency of Transportation. Looking at 2 grant opportunities for study and planning. Select Board approval needed. Grantor would pay 80%. The transportation committee is meeting regularly to discuss
- Not much circulation of kid's books during Phase 1
- Phase II re-opening plan. Foot traffic 2 days a week, Tuesday 11-6, Thursdays 10-5 Motion to approve: Diane, seconded by Jacki
- September dinner and raffle: Discussion around safety of in person—decision made that effort and risk of in person is not be best option. Board decision to run a raffle by mail. As this needs to replace much of our fundraising this year, tickets will be offered at \$25 for 1, 5 for \$100, and prizes will be higher end. Drawing September 17th. Mary Lou will begin the advertising roll out, board members to give or obtain raffle items.

New Business-none

Unfinished Business-none

Public comments-none

Reflection of Norms-read by Mary Lou

Meeting adjourned @ 7:20. Next Meeting September 1st, 6 pm.