

Pawlet Public Library  
Emergency Board Meeting  
March 17, 2020, 6 pm  
Minutes

Board Members Present: Diane Mach, Sue LaPorte, Kathryn Lawrence

Board Members Absent: Marty Kravitt, Jacki Becker

Attending: Mary Lou Willits, Director; Adelle Seamans, Assistant Librarian

Meeting began at 6 pm.

With three trustees present, representing a quorum, two decisions were made and approved.

**One: The Board approved closing the Library effective March 18, and issuing the following statement:**

Effective March 18, out of concern for the rapidly changing circumstances of COVID-19 and the health of our community, the Pawlet Public Library is closed until further notice. All Library programs and events are postponed, and community use of Library spaces is suspended.

The Library Board and the Library Director will continue to monitor the official recommendations of the Centers for Disease Control and Prevention, the Vermont Department of Health, and the Vermont Department of Libraries. Plans for reopening the Library will be communicated on our website and Facebook page and through other available channels.

Due to the lack of reliable information about the relative risk of “take out” or “curbside” services to patrons and staff, we will not be offering this service. Interlibrary loan services and participation with other libraries will be suspended.

The Library staff will remain available by phone (802-325-3123) and by e-mail ([pawletpub@gmail.com](mailto:pawletpub@gmail.com)) to assist patrons with digital services: eBooks and audiobooks through Overdrive/Libby and databases through Vermont Online Library.

We thank you for your patience and understanding. We wish you good health in the coming weeks.

**Two: The Board approved that all staff members (Mary Lou Willits, Director; Adelle Seamans, Assistant Director; and, Sara Young, Community Coordinator) would continue to work their regular paid hours either in the Library or remotely.**

The meeting adjourned at 6:30 p.m.

Recorded by Mary Lou Willits, Director