

Pawlet Public Library

Monthly Meeting of Board of Trustees

MINUTES

April 7, 2020

Present (Meeting took place virtually on Zoom platform): Trustees in attendance: Diane Mach, Kathryn Lawrence, Susan LaPorte, Marty Kravitt, Jacki Becker

Trustees absent: n/a

Library Director: Mary Lou Willis

Visitors: Jed Rubin, Sara Young

Call to order: 6:00 pm, Diane opened the meeting with a call to order.

Public Comment: Jed available for discussion around book sale donations and sorting.

Review of Operating Norms: The meeting began with Diane reading the Operating Norms.

Agenda: Motion to approve April agenda was seconded and approved. .

Minutes: Motion to approve March minutes was seconded and approved.:

Treasurer's Report: Kathryn Lawrence presented an overview of the PPL Treasurer's financial report and update. PPL finances are on track, the library is in a stable financial position.

Director's Report: Mary Lou

- Review of the March 17<sup>th</sup> Emergency Board Meeting which resulted in closure of library to the public.
- Online Library offerings reviewed, as well as update on staff projects during this time.
- 2020 Work Plan was revisited given the current restriction on public gatherings. Decision to cancel Spring Fund drive and postpone publication of 2020 Public Programs until determination of State guidelines around public gatherings.

New Business

- By-laws: Motion to approve changes to by-laws was seconded. Motion approved with four members voting yes, one abstaining.
- Director presented list of current policies needing review and updating over the coming months.
- Community Connector reported on Zoom gatherings as well as work being done on community supports.
- Virtual Trustee Training with Vermont State Libraries, Lara Keenan, is scheduled during next Board meeting on May 5<sup>th</sup>.
- Book sale planning and sorting was put on hold until May Board meeting-to determine feasibility of having sale in current climate.
- Diane will distribute letter from Marty concerning the needs of the building-will be discussed at May meeting.

Reflection of Norms Read

Meeting adjourned: 7:30

Next Meeting May 5, 6 pm