

Pawlet Public Library
Monthly Meeting of Board of Trustees
MINUTES
February 4, 2020

Present:

Trustees in attendance: Janno Gay, Diane Mach, Kathryn Lawrence, Sally Caras, Marty Kravitt

Trustees absent: n/a

Library Director: Mary Lou Willits

Visitors: n/a

Call to order: 6:00 pm, Janno Gay opened the meeting with a call to order. Kathryn Lawrence seconded.

Public Comment

None.

Review of Operating Norms

The meeting began with Diane Mach's reading of the board's agreed-upon Operating Norms.

Minutes

Janno motioned to approve the January minutes, seconded by Kathryn, minutes approved.

Agenda

Janno called attention to the February meeting agenda and called for any additions or changes. None were put forward. Janno moved to approve the agenda, all in favor.

Treasurer's Report

Kathryn Lawrence presented an overview of the PPL Treasurer's financial report and update, including recaps of PPL's Vermont Community Foundation accounts. PPL finances are on track, there are no surprises. Going into the 2nd half of the fiscal year, the library is in a stable financial position.

Bylaws

Janno reminded members that the board's annual review of bylaws is coming up, being typically held in March or April.

Director's Report

Among topics that Library Director Mary Lou Willits discussed:

- February 9 public information meeting at PPL re Article I/Pawlet Library Accessibility Improvements on the March 3 Town Ballot
- proposed ideas/schedule for PPL's calendar of 2020 Community Engagement Programs
- status of children's book programs and new book acquisitions
- an update on community groups using Pawlet Library now, giving a feel for ebb and flow of various days of the week. For example:

- . on Fridays: the children's play group typically draws 6-7 adults and 12 pre-K kids;
- . on Wednesdays: upstairs, 8 to 12 Bone Builders work out; while downstairs the Home School Group with 8 to 10 pupils and a tutor meet all day till 4 pm; then the ballet class meets with 6 students plus teacher, while 6 parents and approximately 12 siblings make use of the library collections upstairs.

Public Comments

None.

Salute to Janno Gay, PPL Board 2014 – 2020

PPL's Board of Trustees united in thanking Janno Gay for her six years of service (2014 – 2020) to Pawlet Public Library and the people of Pawlet. Four years ago, she was named PPL Board Chair. Her time at the helm has been marked by smart, steady guidance and thoughtful problem solving. Besides coordinating PPL operations, fundraising and public relations efforts, she has been point person on a range of significant projects. Among these are: hiring the new library director, Mary Lou Willits; maintaining weekly chair/director planning sessions; identifying the need to reorganize the library's financial accounts; moving PPL's accounts to Vermont Community Foundation; developing PPL's Strategic Plan 2020-2024; and informing the public about the library's need for accessibility improvements.

Other

This month, the 1-year term of Secretary Sally Caras ends, as well.

Norms

At closing: the meeting norms were read by Diane,

Meeting Adjourned: 7:40 pm

Next meeting: March 10, 2020

Minutes submitted February 11, 2020 by Secretary Sally Caras.