

Pawlet Public Library
Monthly Meeting of Board of Trustees
MINUTES
May 7, 2019

Present:

Trustees in attendance: Janno Gay, Diane Mach, Kathryn Lawrence, Sally Caras

Trustee absent: Marty Kravitt

Library Director: Mary Lou Willits

Guests: Janine Seitz

Call to order: 6:10 pm

Approve Minutes

Janno Gay approved the April minutes, seconded by Kathryn Lawrence

Revised Agenda

Janno moved to revise the order of discussion to accommodate expected guests Jed Rubin and Harry van Meter (who were unfortunately delayed by another meeting and, in the end, could not attend). Move seconded by Kathryn.

Strategic Plan Approval

In advance of the meeting, Library Director Mary Lou Willits made available final review copies of the PPL Strategic Plan (with updates noted in red) for each Board member. Meeting discussion focused on: 1) the final plan; 2) status of planning for a Friends of the Library organization; grants and other funding opportunities and executions; 3) positive public response to the plan as presented at the April 24 presentation/pot luck meeting.

Janno moved for a vote on whether to approve the Strategic Plan as presented and discussed on May 7; Sally Caras seconded. The Board voted unanimously in favor of approval. In addition, the Board unanimously thanked Library Director Willits and the strategic plan team for their dedication in making the strategic plan happen, with attention to the thoughtfulness of its development, inclusion, practicality, vision and long term goals.

Treasurer's Report.

Treasurer Kathryn Lawrence provided a monthly PPL Treasurer's Report and financial update. All on track, no surprises. Group discussed status of PPL accounts and ongoing finetuning. Diane moved to accept Treasurer's Report. Move seconded by Janno.

Library Expansion Plan & Site Plan Proposal

Janno moved to open scheduled discussion to review the proposed PPL expansion design commissioned by the Select Board, with an eye towards evaluating whether the design meets community needs as laid out in the now-approved Strategic Plan. (In August 2018, the PPL Board suggested this review procedure to the Select Board, to which they agreed.) Diane seconded. Prior to the meeting, Mary Lou created a wall-mounted display of the architectural plans plus related property maps collected from PPL neighbors. Board members carefully

reviewed the plans and discussed the site and related maps. Discussion focused on the appropriateness of the design, whether further site review fell under the PPL Board's purview and the benefits of the proposed expansion design features. A query about practical emergency procedures will be asked. Diane moved that the PPL Board vote on whether to support the Select Board's expansion plan for the library property. Janno seconded. The PPL Board voted unanimously to support the Select Board in its proposed plan. Diane will meet with the Select Board on behalf of the PPL Board.

Book Sale Update:

Guest Janine Seitz provided an update on proposed purchases of needed folding tables and tabletop card holders for identifying book sale categories. Purchase of the tables and holders were approved.

Adjourned: 8:10 pm.

Next meeting: June 4, 2019

Minutes submitted May 12, 2019 by Secretary Sally Caras.